A Group Company of MITSUBISHI CHEMICAL

Mitsubishi Polyester Film GmbH \cdot Postfach 3365 \cdot 65023 Wiesbaden/Deutschland

To our customers

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COVID-19 Information

Dear customer,

We would like to give you an update on the situation at our production plant in Wiesbaden.

Mitsubishi Polyester Film is a leading producer of PET films in Europe and we have a special responsibility to be a reliable supply partner at this time of crisis. We want to continue to ensure that we provide reliable quality and service to our customers.

- Our production lines are running on a continuous basis and we have a secure supply chain from our raw material suppliers for foreseeable future. We have taken measures internally to protect our employees in relation to COVID 19.
- We regularly update all our employees and inform all visitors and business partners about the special hygiene and behaviour rules that we have implemented. We have reduced contact within our production teams, especially during shift changes. This form of social distancing is essential at this time.
- Our onsite medical centre gives us daily advice on the situation. If required it can quickly carry out tests for COVID 19. In addition our medical team is advising and supporting us in the implementation of preventative measures.
- Delivery traffic to and from our plant has to follow strict procedures and is checked by security on entry and exit by our site services management company, Infraserv.



- Our site services management company Infraserv has set up a task force with representatives of all companies on the Industrial park. The task force can discuss the situation and react quickly to any changes. In terms of compliance with laws and regulations, the coordination team for COVID 19 of the Kalle Albert Industrial Park is in close contact with City authorities in Wiesbaden and Darmstadt as well as the local public health authorities.
- Many of our employess are working from home using our exisiting IT infrastructure. IT hardware and software issues have been identified and resolved.

In summary, we are meeting the current challenges in an organised and disciplined manner. The personal commitment, flexibility and motivation of our employees is vital to our ability to offer our Hostaphan PET film in these difficult times. We would also like to thank our customers for your support and trust and we look forward to a crisis free future.

Yours sincerely,

MITSUBISHI POLYESTER FILM GMBH

Thomas Hehl

Präsident

Michael Kreuter

Director Sales & Marketing